

## All Safe Work Practices and PPE

Safe Work Practice	Program	Applicable staff	PPE
<b>Administration</b>			
<b>SWP – Banking</b>	Community Transport	Service Administration	mobile phone
SWP – Banking	Elmormore Vale Social Support	Coordinator	mobile phone
SWP – Banking	Newcastle Elderly Citizens Centre	Coordinator	mobile phone
SWP – Banking	Singleton Residential Aged Care	Administration	mobile phone
SWP – Banking	Administration	Senior Admin & Accounts	mobile phone
SWP – Banking	Administration	Account & Administrative Clerk	mobile phone
SWP – Banking	Wallsend Carers	Coordinator	mobile phone
SWP – Banking	West Wallsend Administration	Administrative Assistant	mobile phone
<b>SWP – Computer use</b>	Administration	Senior Admin & Accounts	None identified
SWP – Computer use	Administration	Account & Administrative Clerk	None identified
SWP – Computer use	All Mercy Services programs	Coordinators	None identified
SWP – Computer use	Community Transport	Scheduler	None identified
SWP – Computer use	Community Transport	Administrative Assistant	None identified
SWP – Computer use	Management	CEO, Director of Care and Managers	None identified
SWP – Computer use	McAuley Outreach Service	Counsellor	None identified
SWP – Computer use	McAuley Parenting	Family Worker	None identified
SWP – Computer use	McAuley Parenting	Parenting Support Worker	None identified
<b>Cleaning &amp; Security</b>			
<b>SWP – Changing bed linen</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Changing bed linen	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Changing bed linen	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Cleaning</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Cleaning	Home Support Program/NDIS	Community Care Assistant	Gloves
<b>SWP – Clothes dryer</b>	Home Care Packages	Community Care Assistant	None identified
SWP – Clothes dryer	Home Support Program/NDIS	Community Care Assistant	None identified
SWP – Clothes dryer	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Hand washing</b>	All programs	All positions	Antibacterial wash (e.g. Aquim) if no water or soap available
<b>SWP - Ironing</b>	Day Centre	Activity Officer	Non-slip footwear
SWP - Ironing	Day Centre	Coordinator	Non-slip footwear
SWP - Ironing	Day Centre	Food Safety Officer	Non-slip footwear
SWP - Ironing	Home Care Packages	Community Care Assistant	Non-slip footwear

Safe Work Practice	Program	Applicable staff	PPE
SWP - Ironing	Home Support Program/NDIS	Community Care Assistant	Non-slip footwear
SWP - Ironing	Residential Aged Care	Assistant in Nursing	Non-slip footwear
<b>SWP – Laundry</b>	Day Centre	Activity Officer,	Gloves, sun screen.
SWP – Laundry	Day Centre	Coordinator,	Gloves, sun screen.
SWP – Laundry	Day Centre	Food Safety Officer	Gloves, sun screen.
SWP – Laundry	Home Care Packages	Community Care Assistant	Gloves, sun screen.
SWP – Laundry	Home Support Program/NDIS	Community Care Assistant	Gloves, sun screen.
SWP – Laundry	Residential Aged Care	Assistant in Nursing	Gloves, sun screen.
<b>SWP – Mopping</b>	Day Centre	Activity Officer,	safety glasses (if necessary), gloves
SWP – Mopping	Day Centre	Coordinator,	safety glasses (if necessary), gloves
SWP – Mopping	Day Centre	Food Safety Officer	safety glasses (if necessary), gloves
SWP – Mopping	Home Care Packages	Community Care Assistant	safety glasses (if necessary), gloves
SWP – Mopping	Home Support Program/NDIS	Community Care Assistant	safety glasses (if necessary), gloves
SWP – Mopping	Residential Aged Care	Assistant in Nursing	safety glasses (if necessary), gloves
<b>SWP – Sweeping</b>	Day Centre	Activity Officer	Gloves, (safety glasses and dust mask where required).
SWP – Sweeping	Day Centre	Food Safety	Gloves, (safety glasses and dust mask where required).
SWP – Sweeping	Home Care Packages	Community Care Assistant	Gloves, (safety glasses and dust mask where required).
SWP – Sweeping	Home Support Program/NDIS	Community Care Assistant	Gloves, (safety glasses and dust mask where required).
SWP – Sweeping	Residential Aged Care	Assistant in Nursing	Gloves, (safety glasses and dust mask where required).
<b>SWP – Transfer of client linen</b>	Linen	Linen Drivers	gloves, Aquim Hand Gel
<b>SWP – Vacuuming</b>	Home Care Packages	Community Care Assistant	None identified

Safe Work Practice	Program	Applicable staff	PPE
SWP – Vacuuming	Home Support Program/NDIS	Community Care Assistant	None identified
SWP – Vacuuming	Residential Aged Care	Assistant in Nursing	None identified
SWP - Vacuuming (backpack)	Driver	Community Transport	None identified
SWP - Vacuuming (backpack)	Home Care Packages	Community Care Assistant	None identified
SWP - Vacuuming (backpack)	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Vacuuming (backpack)	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Waste disposal</b>	All Mercy Services programs	All positions	gloves
<b>Food &amp; Catering</b>			
<b>SWP - Bain marie cleaning</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Apron
SWP - Bain marie cleaning	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Apron
SWP - Bain marie cleaning	Residential Aged Care	Cook,	Gloves, Apron
SWP - Bain marie cleaning	Residential Aged Care	Kitchen hand	Gloves, Apron
<b>SWP - Bain marie operation</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Apron
SWP - Bain marie operation	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Apron
SWP - Bain marie operation	Residential Aged Care	Cook,	Gloves, Apron
SWP - Bain marie operation	Residential Aged Care	Kitchen hand	Gloves, Apron
<b>SWP - Bamix operation</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Apron
SWP - Bamix operation	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Apron
SWP - Bamix operation	Residential Aged Care	Cook,	Gloves, Apron
SWP - Bamix operation	Residential Aged Care	Kitchen hand	Gloves, Apron
<b>SWP - Catering kitchen floor monthly clean</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, safety glasses (if necessary)
SWP - Catering kitchen floor monthly clean	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, safety glasses (if necessary)
SWP - Catering kitchen floor monthly clean	Residential Aged Care	Cook,	Gloves, safety glasses (if necessary)
SWP - Catering kitchen floor monthly clean	Residential Aged Care	Kitchen hand	Gloves, safety glasses (if necessary)
<b>SWP - Combi oven cleaning</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Goggles, PVC apron.
SWP - Combi oven cleaning	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Goggles, PVC apron.
SWP - Combi oven cleaning	Residential Aged Care	Cook,	Gloves, Goggles, PVC apron.

Safe Work Practice	Program	Applicable staff	PPE
SWP - Combi oven cleaning	Residential Aged Care	Kitchen hand	Gloves, Goggles, PVC apron.
<b>SWP - Combi oven operation</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Apron
SWP - Combi oven operation	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Apron
SWP - Combi oven operation	Residential Aged Care	Cook,	Gloves, Apron
SWP - Combi oven operation	Residential Aged Care	Kitchen hand	Gloves, Apron
<b>SWP - Conventional oven</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves
SWP - Conventional oven	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves
SWP - Conventional oven	Home Care Packages	Community Care Assistant	Gloves
SWP - Conventional oven	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP - Conventional oven	Residential Aged Care	Cook,	Gloves
SWP - Conventional oven	Residential Aged Care	Kitchen hand	Gloves
<b>SWP – Cooking</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Apron
SWP – Cooking	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Apron
SWP – Cooking	Home Care Packages	Community Care Assistant	Gloves, Apron
SWP – Cooking	Home Support Program/NDIS	Community Care Assistant	Gloves, Apron
SWP – Cooking	Residential Aged Care	Cook,	Gloves, Apron
SWP – Cooking	Residential Aged Care	Kitchen hand	Gloves, Apron
<b>SWP - Dishwasher (commercial)</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Goggles, PVC apron.
SWP - Dishwasher (commercial)	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Goggles, PVC apron.
SWP - Dishwasher (commercial)	Residential Aged Care	Cook,	Gloves, Goggles, PVC apron.
SWP - Dishwasher (commercial)	Residential Aged Care	Kitchen hand	Gloves, Goggles, PVC apron.
<b>SWP – Knives</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	None identified
SWP – Knives	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	None identified
SWP – Knives	Home Care Packages	Community Care Assistant	None identified
SWP – Knives	Home Support Program/NDIS	Community Care Assistant	None identified
SWP – Knives	Residential Aged Care	Cook,	None identified
SWP – Knives	Residential Aged Care	Kitchen hand	None identified
<b>SWP - Microwave oven operation</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	None identified
SWP - Microwave oven operation	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	None identified
SWP - Microwave oven operation	Home Care Packages	Community Care Assistant	None identified
SWP - Microwave oven	Home Support	Community Care Assistant	None identified

Safe Work Practice	Program	Applicable staff	PPE
operation	Program/NDIS		
SWP - Microwave oven operation	Residential Aged Care	Cook,	None identified
SWP - Microwave oven operation	Residential Aged Care	Kitchen hand	None identified
<b>SWP - Portable fridge/freezer handling</b>	Day Centre	Food Safety Officer	Gloves, Trolley
SWP - Portable fridge/freezer handling	Day Centre	Cook, Activity Officer	Gloves, Trolley
SWP - Portable fridge/freezer handling	Food Service	Food Services Support	Gloves, Trolley
SWP - Portable fridge/freezer handling	Food Service	Volunteer (experienced in kitchen)	Gloves, Trolley
<b>SWP - Safety Cutter operation</b>	Day Centre (Tighes Hill)	Food Safety Officer	Gloves
SWP - Safety Cutter operation	Food Service (West Wallsend)	Food Services Support	Gloves
SWP - Safety Cutter operation	Food Service (West Wallsend)	Volunteer (experienced in kitchen)	Gloves
<b>SWP – Toaster</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	None identified
SWP – Toaster	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	None identified
SWP – Toaster	Home Care Packages	Community Care Assistant	None identified
SWP – Toaster	Home Support Program/NDIS	Community Care Assistant	None identified
SWP – Toaster	Residential Aged Care	Cook	None identified
SWP – Toaster	Residential Aged Care	Kitchen hand	None identified
<b>SWP - Urn operation</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves, Apron
SWP - Urn operation	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves, Apron
SWP - Urn operation	Residential Aged Care	Cook,	Gloves, Apron
SWP - Urn operation	Residential Aged Care	Kitchen hand	Gloves, Apron
<b>SWP - Utensil storage</b>	Day Centre/ Centre Based Meals	Food Safety Officer/Cook	Gloves
SWP - Utensil storage	Day Centre/ Centre Based Meals	Volunteer (experienced in kitchen)	Gloves
SWP - Utensil storage	Residential Aged Care	Cook,	Gloves
SWP - Utensil storage	Residential Aged Care	Kitchen hand	Gloves
<b>Garden &amp; Maintenance</b>			
SWP – Angle grinder	Home Maintenance	Gardener/Maintenance Assistant	ear protection, eye protection, If necessary - yard work gloves, respiratory protection
<b>SWP- Band saw</b>	Social Support – Activity shed	Volunteer	If appropriate: ear protection, dust mask, eye protection and if applicable, hair net
SWP- Band saw	Social Support – Activity shed	Community Care/Activity Assistant	If appropriate: ear protection, dust mask, eye

Safe Work Practice	Program	Applicable staff	PPE
			protection and if applicable, hair net
<b>SWP- Bench grinder</b>	Social Support – Activity shed	Volunteer	If appropriate: ear protection, dust mask, eye protection and if applicable, hair net
SWP- Bench grinder	Social Support – Activity shed	Community Care/Activity Assistant	If appropriate: ear protection, dust mask, eye protection and if applicable, hair net
<b>SWP –Blower operation</b>	Home Maintenance	Gardener/Maintenance Assistant	ear protection, eye protection, trousers, work boots
<b>SWP – Brushcutter/Whipper Snipper operation</b>	Home Maintenance	Gardener/Maintenance Assistant	ear protection, eye protection, trousers, work boots
<b>SWP – Chainsaw operation</b>	Home Maintenance	Gardener/Maintenance Assistant	ear protection, eye protection, trousers, work boots, gloves, if appropriate hard hat
<b>SWP – Drill-press operation</b>	Social Support – Activity shed	Community Care/Activity Assistant	if appropriate: ear protection , hair net, dust mask and eye protection
SWP – Drill-press operation	Social Support – Activity shed	Volunteer	if appropriate: ear protection , hair net, dust mask and eye protection
<b>SWP – Drop saw</b>	Social Support – Activity shed	Community Care/Activity Assistant	if appropriate: ear protection , dust mask and eye protection
SWP – Drop saw	Social Support – Activity shed	Volunteer	if appropriate: ear protection , dust mask and eye protection
SWP – Edger operation	Home Maintenance	Gardener/Maintenance Assistant	ear protection, eye protection, trousers, work boots, hat
<b>SWP – Hand Tools</b>	Home Maintenance	Gardener/Maintenance Assistant	If necessary - yard work gloves, eye protection
SWP – Hand Tools	Social Support – Activity shed	Community Care/Activity Assistant	If necessary - yard work gloves, eye



Safe Work Practice	Program	Applicable staff	PPE
			protection
SWP – Hand Tools	Social Support – Activity shed	Volunteer	If necessary - yard work gloves, eye protection
<b>SWP – Handheld electric Tools</b>	Home Maintenance	Gardener/Maintenance Assistant	ear protection, and if appropriate: dust mask and eye protection
SWP – Handheld electric Tools	Social Support – Activity shed	Community Care/Activity Assistant	ear protection, and if appropriate: dust mask and eye protection
SWP – Handheld electric Tools	Social Support – Activity shed	Volunteer	ear protection, and if appropriate: dust mask and eye protection
<b>SWP – Handling Grass Cutting and Yard/Garden waste</b>	Home Maintenance	Gardener/Maintenance Assistant	Yard work (heavy) gloves, hat, eye protection
<b>SWP – Ladders</b>	Home Maintenance	Gardener/Maintenance Assistant	Fully enclosed slip-resistant footwear.
<b>SWP – Lathe operation</b>	Social Support – Activity shed	Community Care/Activity Assistant	ear protection, eye protection, dust mask, and if necessary hair net
SWP – Lathe operation	Social Support – Activity shed	Volunteer	ear protection, eye protection, dust mask, and if necessary hair net
<b>SWP – Lawnmower operation</b>	Home Maintenance	Gardener/Maintenance Assistant	ear protection, eye protection, trousers, work boots,
<b>SWP – Petrol hedger and pole pruner</b>	Home Maintenance	Gardener/Maintenance Assistant	mobile phone, yard work gloves, ear protection, eye protection, hard hat, work boots, sunscreen.
<b>SWP – Shoulderdolly use</b>	Home Maintenance	Gardener/Maintenance Assistant	steel capped boots,
<b>SWP – Table saw</b>	Home Maintenance	Gardener/Maintenance Assistant	If appropriate: ear protection, dust mask and eye protection
<b>SWP – Transferring equipment to/from vehicle</b>	Home Maintenance	Gardener/Maintenance Assistant	hat, safety glasses, steel capped boots,
<b>SWP – Yard Vacuum</b>	Home Maintenance	Gardener/Maintenance	hat, ear

Safe Work Practice	Program	Applicable staff	PPE
		Assistant	protection, eye protection, trousers, work boots
<b>Personal &amp; Medical</b>			
<b>SWP - Application of medical creams</b>	Home Care Packages	Community Care Assistant	Gloves
SWP - Application of medical creams	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP - Application of medical creams	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP - Application of ear drops</b>	Home Care Packages	Community Care Assistant	Gloves
SWP - Application of ear drops	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP - Application of ear drops	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP - Application of eye drops</b>	Day Centre	Activity Officer	Gloves
SWP - Application of eye drops	Day Centre	Coordinator	Gloves
SWP - Application of eye drops	Home Care Packages	Community Care Assistant	Gloves
SWP - Application of eye drops	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP - Application of eye drops	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Apply compression stocking</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Apply compression stocking	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Apply compression stocking	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Apply Dressing</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Apply Dressing	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Apply Dressing	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP - Assisting client to toilet</b>	Day Centre	Activity Officer	Gloves
SWP - Assisting client to toilet	Day Centre	Coordinator	Gloves
SWP - Assisting client to toilet	Home Care Packages	Community Care Assistant	Gloves
SWP - Assisting client to toilet	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP - Assisting client to toilet	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Assisting with inhaler</b>	Day Centre	Activity Officer	Gloves
SWP – Assisting with inhaler	Day Centre	Coordinator	Gloves
SWP – Assisting with inhaler	Home Care Packages	Community Care Assistant	Gloves
SWP – Assisting with inhaler	Home Support Program/NDIS	Community Care Assistant	Gloves



Safe Work Practice	Program	Applicable staff	PPE
SWP – Assisting with inhaler	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Assisting with liquid medication</b>	Day Centre	Activity Officer	Gloves
SWP – Assisting with liquid medication	Day Centre	Coordinator	Gloves
SWP – Assisting with liquid medication	Home Care Packages	Community Care Assistant	Gloves
SWP – Assisting with liquid medication	Home Support Program/NDIS	Community Care Assistant	Gloves
<b>SWP – Assisting with nitroligual pumpspray</b>	Day Centre	Activity Officer	Gloves
SWP – Assisting with nitroligual pumpspray	Day Centre	Coordinator	Gloves
SWP – Assisting with nitroligual pumpspray	Home Care Packages	Community Care Assistant	Gloves
SWP – Assisting with nitroligual pumpspray	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Assisting with nitroligual pumpspray	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Bed Bath</b>	Home Care Packages	Community Care Assistant	Gloves, apron
SWP – Bed Bath	Home Support Program/NDIS	Community Care Assistant	Gloves, apron
SWP – Bed Bath	Residential Aged Care	Assistant in Nursing	Gloves, apron
<b>SWP – Body fluid spills</b>	Community Transport	Driver	disposable gloves (apron, face mask, eye protection may be required in extreme situations)
SWP – Body fluid spills	Day Centre	Activity Officer and Coordinator	disposable gloves (apron, face mask, eye protection may be required in extreme situations)
SWP – Body fluid spills	Home Care Packages	Community Care Assistant	disposable gloves (apron, face mask, eye protection may be required in extreme situations)
SWP – Body fluid spills	Home Support Program/NDIS	Community Care Assistant	disposable gloves (apron, face mask, eye protection may be required in extreme situations)
SWP – Body fluid spills	Residential Aged Care	Assistant in Nursing	disposable gloves (apron, face mask, eye protection may be required in

Safe Work Practice	Program	Applicable staff	PPE
			extreme situations)
SWP – Body fluid spills	Home Care Packages	Community Care Assistant	disposable gloves (apron, face mask, eye protection may be required in extreme situations)
<b>SWP – Bowel Care</b>	Day Centre	Activity Officer	Gloves
SWP – Bowel Care	Day Centre	Coordinator	Gloves
SWP – Bowel Care	Home Care Packages	Community Care Assistant	Gloves
SWP – Bowel Care	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Bowel Care	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Client Death</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Client Death	Home Care Packages	Coordinator	Gloves
SWP – Client Death	Brighton House	Support Worker	Gloves
SWP – Client Death	Community Transport	Driver	Gloves
SWP – Client Death	Community Transport	Coordinator	Gloves
SWP – Client Death	Community Nursing	Community Nurse	Gloves
SWP – Client Death	Day Centre	Activity Officer	Gloves
SWP – Client Death	Day Centre	Activity Officer/Driver	Gloves
SWP – Client Death	Day Centre	Coordinator	Gloves
SWP – Client Death	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Client Death	Home Support Program/NDIS	Coordinator	Gloves
SWP – Client Death	Linen Service	Drivers	Gloves
SWP – Client Death	McAuley Outreach Service	Counsellor	Gloves
SWP – Client Death	McAuley Outreach Service	Coordinator	Gloves
SWP – Client Death	Social Support	Coordinators	Gloves
SWP – Client Death	Social Support	Volunteer	Gloves
SWP – Client Death	Residential Aged Care	Nurse	Gloves
SWP – Client Death	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Flip Flo Catheter Valve</b>	Home Care Packages	Community Care Assistant	protective eyewear, gloves and plastic apron
<b>SWP – Nail Care</b>	Community Nursing	Community Nurse	Gloves
SWP – Nail Care	Day Centre	Activity Officer (only finger nails)	Gloves
SWP – Nail Care	Home Care Packages	Community Care Assistant	Gloves
SWP – Nail Care	Home Support Program/NDIS	Community Care Assistant	Gloves
<b>SWP – Showering</b>	Day Centre	Activity Officer	Gloves
SWP – Showering	Day Centre	Coordinator	Gloves
SWP – Showering	Home Care Packages	Community Care Assistant	Gloves
SWP – Showering	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Showering	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Skin tears First Aid Response</b>	Community Transport	Driver	Mobile phone, gloves
SWP – Skin tears First Aid Response	Day Centre	Activity Officer	mobile phone, gloves
SWP – Skin tears First Aid	Day Centre	Coordinator	mobile phone,

Safe Work Practice	Program	Applicable staff	PPE
Response			gloves
SWP – Skin tears First Aid Response	Home Care Packages	Community Care Assistant	mobile phone, gloves
SWP – Skin tears First Aid Response	Home Support Program/NDIS	Community Care Assistant	mobile phone, gloves
SWP – Skin tears First Aid Response	Residential Aged Care	Assistant in Nursing	mobile phone, gloves
<b>SWP – Supervise or assist with tablets</b>	Day Centre	Activity Officer	gloves
SWP – Supervise or assist with tablets	Day Centre	Coordinator	gloves
SWP – Supervise or assist with tablets	Home Care Packages	Community Care Assistant	gloves
SWP – Supervise or assist with tablets	Home Support Program/NDIS	Community Care Assistant	gloves
<b>SWP – Transdermal patch</b>	Home Care Packages	Community Care Assistant	gloves
SWP – Transdermal patch	Home Support Program/NDIS	Community Care Assistant	gloves
<b>SWP – Transfer from bed to chair with hoist</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Transfer from bed to chair with hoist	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Transfer from bed to chair with hoist	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Transfer from chair to bed with hoist</b>	Home Care Packages	Community Care Assistant	Gloves
SWP – Transfer from chair to bed with hoist	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP – Transfer from chair to bed with hoist	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP – Urinary Catheter Bags</b>	Home Care Packages	Community Care Assistant	Gloves, protective eyewear,
SWP – Urinary Catheter Bags	Home Support Program/NDIS	Community Care Assistant	Gloves, protective eyewear,
SWP – Urinary Catheter Bags	Residential Aged Care	Assistant in Nursing	Gloves, protective eyewear
<b>Support</b>			
<b>SWP - Accompany client on a walk</b>	Community Transport	Driver	None identified
SWP - Accompany client on a walk	Day Centre	Activity Officer	None identified
SWP - Accompany client on a walk	Day Centre	Coordinator	None identified
SWP - Accompany client on a walk	Home Care Packages	Community Care Assistant	None identified
SWP - Accompany client on a walk	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Accompany client on a walk	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Assisting client to move from or into a chair</b>	Community Transport	Driver	None identified

Safe Work Practice	Program	Applicable staff	PPE
SWP - Assisting client to move from or into a chair	Day Centre	Activity Officer	None identified
SWP - Assisting client to move from or into a chair	Day Centre	Coordinator	None identified
SWP - Assisting client to move from or into a chair	Home Care Packages	Community Care Assistant	None identified
SWP - Assisting client to move from or into a chair	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Assisting client to move from or into a chair	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Assisting client with a meal</b>	Day Centre	Activity Officer	Gloves
SWP - Assisting client with a meal	Day Centre	Coordinator	Gloves
SWP - Assisting client with a meal	Home Care Packages	Community Care Assistant	Gloves
SWP - Assisting client with a meal	Home Support Program/NDIS	Community Care Assistant	Gloves
SWP - Assisting client with a meal	Residential Aged Care	Assistant in Nursing	Gloves
<b>SWP - Assisting client with mental health issues</b>	Community Transport	Driver	None identified
SWP - Assisting client with mental health issues	Day Centre	Activity Officer	None identified
SWP - Assisting client with mental health issues	Day Centre	Coordinator	None identified
SWP - Assisting client with mental health issues	Home Care Packages	Community Care Assistant	None identified
SWP - Assisting client with mental health issues	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Assisting client with mental health issues	McAuley Outreach	Counsellor	None identified
SWP - Assisting client with mental health issues	McAuley Outreach	Coordinator	None identified
SWP - Assisting client with mental health issues	McAuley Parenting	Family Worker	None identified
SWP - Assisting client with mental health issues	McAuley Parenting	Parenting Support Worker	None identified
SWP - Assisting client with mental health issues	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Assisting client with walking aid to walk</b>	Day Centre	Activity Officer and Coordinator	None identified
SWP - Assisting client with walking aid to walk	Day Centre	Activity Officer and Coordinator	None identified
SWP - Assisting client with walking aid to walk	Home Care Packages	Community Care Assistant	None identified
SWP - Assisting client with walking aid to walk	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Assisting client with walking aid to walk	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Assisting client with wheelchair</b>	Community Transport	Driver	None identified
SWP - Assisting client with wheelchair	Day Centre	Activity Officer	None identified
SWP - Assisting client with wheelchair	Day Centre	Coordinator	None identified

Safe Work Practice	Program	Applicable staff	PPE
SWP - Assisting client with wheelchair	Home Care Packages	Community Care Assistant	None identified
SWP - Assisting client with wheelchair	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Assisting client with wheelchair	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP – Companionship</b>	Day Centre	Activity Officer	None identified
SWP – Companionship	Day Centre	Coordinator	None identified
SWP – Companionship	Home Care Packages	Community Care Assistant	None identified
SWP – Companionship	Home Support Program/NDIS	Community Care Assistant	None identified
SWP – Companionship	Residential Aged Care	Assistant in Nursing	None identified
<b>SWP - Feeding client's pet</b>	Home Care Packages	Community Care Assistant	None identified
SWP - Feeding client's pet	Home Support Program/NDIS	Community Care Assistant	None identified
<b>SWP - Plan &amp; conduct an activity in community</b>	Day Centre	Activity Officer	Sunscreen, hat
SWP - Plan & conduct an activity in community	Day Centre	Coordinator	Sunscreen, hat
SWP - Plan & conduct an activity in community	Home Care Packages	Community Care Assistant	Sunscreen, hat
SWP - Plan & conduct an activity in community	Home Support Program/NDIS	Community Care Assistant	Sunscreen, hat
SWP - Plan & conduct an activity in community	Residential Aged Care	Activity Officer	Sunscreen, hat
<b>SWP - Shopping with client</b>	Home Care Packages	Community Care Assistant	None identified
SWP - Shopping with client	Home Support Program/NDIS	Community Care Assistant	None identified
<b>SWP - Shopping without a client</b>	Day Centre	Activity Officer	None identified
SWP - Shopping without a client	Day Centre	Food Safety Officer	None identified
SWP - Shopping without a client	Home Care Packages	Community Care Assistant	None identified
SWP - Shopping without a client	Home Support Program/NDIS	Community Care Assistant	None identified
<b>SWP – Suicide Prevention</b>	McAuley Outreach	Counsellors	mobile phone, first aid kit
<b>SWP – Walking a dog</b>	Home Care Packages	Community Care Assistant	None identified
SWP – Walking a dog	Home Support Program/NDIS	Community Care Assistant	None identified
<b>Transport</b>			
<b>SWP - Assisting client in and out of vehicle</b>	Community Transport	Driver	None identified
SWP - Assisting client in and out of vehicle	Day Centre	Activity Officer	None identified
SWP - Assisting client in and out of vehicle	Day Centre	Coordinator	None identified
SWP - Assisting client in and out of vehicle	Home Care Packages	Community Care Assistant	None identified
SWP - Assisting client in and out of vehicle	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Assisting client in and out of vehicle	Residential Aged Care	Assistant in Nursing	None identified

Safe Work Practice	Program	Applicable staff	PPE
<b>SWP - Conveying wheelchair client on bus – Commuter</b>	Community Transport	Driver	None identified
SWP - Conveying wheelchair client on bus – Commuter	Day Centre	Driver	None identified
<b>SWP - Conveying wheelchair client on bus– Coaster/Rosa</b>	Community Transport	Driver	None identified
SWP - Conveying wheelchair client on bus– Coaster/Rosa	Day Centre	Driver	None identified
<b>SWP - Conveying wheelchair client on bus– VW Multivan</b>	Community Transport	Driver	None identified
<b>SWP - Conveying wheelchair client in a car</b>	Community Transport	Volunteer transport assistant	None identified
SWP - Conveying wheelchair client in a car	Community Transport	Driver	None identified
SWP - Conveying wheelchair client in a car	Day Centre	Activity Officer and Driver	None identified
SWP - Conveying wheelchair client in a car	Home Care Packages	Community Care Assistant	None identified
SWP - Conveying wheelchair client in a car	Home Care Packages	Coordinator	None identified
SWP - Conveying wheelchair client in a car	Home Support Program/NDIS	Community Care Assistant	None identified
<b>Driver alighting and re-entering bus through driver's door</b>	Community Transport	Driver	Non-slip footwear, high visibility clothing
Driver alighting and re-entering bus through driver's door	Day Centre	Activity Officer	Non-slip footwear, high visibility clothing
Driver alighting and re-entering bus through driver's door	Day Centre	Driver	Non-slip footwear, high visibility clothing
<b>SWP - Safer vehicle driving</b>	All Mercy Services	All relevant positions	None identified
<b>SWP – Transporting Children in Vehicles</b>	McAuley Outreach	Counsellors	None identified
SWP – Transporting Children in Vehicles	McAuley Parenting	Family Worker	None identified
SWP – Transporting Children in Vehicles	McAuley Parenting	Parenting Support Worker	None identified
SWP – Transporting Children in Vehicles	Community Transport	Driver	None identified
<b>SWP - Transporting client with oxygen equipment</b>	Home Care Packages	Community Care Assistant	Gloves
SWP - Transporting client with oxygen equipment	Home Care Packages	Coordinator	Gloves
SWP - Transporting client with oxygen equipment	Home Support Program/NDIS	Coordinator	Gloves
SWP - Transporting client with oxygen equipment	Community Transport	Driver	Gloves



Safe Work Practice	Program	Applicable staff	PPE
<b>SWP - Vehicle breakdown/accident</b>	All Mercy Services	All relevant positions	None identified
<b>SWP - Walking frames/wheelchair in vehicle without cargo area</b>	Community Transport	Driver	None identified
SWP - Walking frames/wheelchair in vehicle without cargo area	Day Centre	Activity Officer and Coordinator	None identified
SWP - Walking frames/wheelchair in vehicle without cargo area	Home Care Packages	Community Care Assistant	None identified
SWP - Walking frames/wheelchair in vehicle without cargo area	Home Support Program/NDIS	Community Care Assistant	None identified
SWP - Walking frames/wheelchair in vehicle without cargo area	Residential Aged Care	Assistant in Nursing	None identified